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at the right time and place. NJALO!*



SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

ADVERT: NORTHERN CAPE

Manager: Risk Management and Compliance

Salary: R744 255.00 – R876 705.00 p.a. inclusive of benefits
Location: Regional Office: Kimberley (Ref No. SAS 22/10/03)

Requirements: Candidates should hold an undergraduate qualification (NQF Level 6) as recognized by SAQA in Auditing, Police science, Management Science or related qualification with 1 - 2 years proven management experience in the relevant field; Knowledge of Anti – Corruption Act/Strategies, NPA Act Special Investigation Tribunal Act, knowledge of SASSA's Constitutional mandate and any relevant policies and legislation; Computer literacy and a valid driver's licence are essential.

Duties: The incumbent will be responsible for Management of identified/reported fraud cases investigated, Management of awareness programmes conducted, Management and updating Operational Risk Register, Manage the resources within the Unit, Ensure adherence to Section 57 of the Public Finance Management Act (PMFA, Chapter 6, Part 3).

Clerk: Customer Care

Salary: R176 310.00 – R207 681.00 p.a. exclusive of benefits
Location: Regional Office: Kimberley (Ref No. SAS 22/10/04)

Requirements: Candidate should hold a Senior Certificate with 0-1 year working experience; computer literacy is essential and a valid driver's licence will be an added advantage.

Duties: The incumbent will assist with clerical support services in the unit customer care in the Region; render general clerical support services; Provide supply chain clerical support services within the component; Assist with the drafting of correspondence and co-ordination of communication to various stakeholders relating to queries and information required; Provide financial administration support services in the component; Assist with the coordination of projects pertaining to customer services within the region; Provide personnel administration clerical support services within the Unit and Ensure adherence to Section 57 of the Public Finance Management Act (PMFA, Chapter 6, Part 3).

To view the detailed advert which contains the requirements of the posts, compliance and application process, please visit us at www.sassa.gov.za or toll free: 0800 60 10 11

Important notes: Appointment will be subject to a compulsory pre-employment screening in the form of qualification, references, ITC, and criminal checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) prior to the selection process. The Agency is under no obligation to fill a post after the advertisement thereof. Please note: All SASSA staff are subject to compulsory Security Vetting on appointment. No faxed applications will be accepted.

The Agency is an Equal opportunity employer. Therefore, preference will be given to candidates whose appointment will assist the Agency in achieving its Employment Equity targets in terms of the Agency's Employment Equity Plan. Persons with disabilities are strongly encouraged to apply

Closing date: 04 November 2022

Applicants interested in applying for the post should send their applications (CV, **New Z83** and attach the highest qualification only) quoting the relevant reference number and position name as per the advert. The subject heading of the email should indicate the **name of the position** you are applying for. Applicants must ensure that they send their applications to a correct inbox/email indicated on the position. Applications should consist of a comprehensive CV (specifying qualifications - institution obtained from, experience, duties, indicating the respective dates (MM/YY) per position, Identity Number, Race and Gender as well as indicating references with full contact details. Interviews may be conducted via a virtual medium which will be discussed with each shortlisted applicant. Kindly note that copies of qualification, certificate, ID and driver's license etc, should be submitted upon request.

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SOUTH AFRICAN SOCIAL SECURITY AGENCY

Regional Office posts:

Attention: Human Capital Management, Private Bag X6011, Kimberley, 8300 Or

E-mail: ApplicationsRO@sassa.gov.za Or

Hand delivery: 33 Du Toitspan Road, Permanent Building, Kimberley.

Enquiries: Ms Nelisiwe Cele

Tel: (053) 802 4956

Correspondence will only be limited to the short-listed candidates, if you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

For hand delivery, applications must be submitted to the relevant office before 16h00.

Failure to comply with the above will automatically disqualify candidates.

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