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SOUTH AFRICAN SOCIAL SECURITY AGENCY

**SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve. eniov. progress and prosper.**

## ADVERT

### **MANAGER: MANAGEMENT ACCOUNTING**

**Salary: R733 257.00 – R863 748.00 p.a. inclusive of benefits**

**Location: Limpopo Regional Office – Polokwane (Ref No: SAS LP01/01/2020)**

Candidates should hold National Diploma, B-Tech, B.Com/ B.Compt with Management and Cost Accounting as major subjects coupled with 1-2 years management experience in the various disciplines related to financial management; A post graduate qualification in accounting and completed articles will be an added advantage; Extensive knowledge, experience, interpretation and application of accrual accounting and GRAP standards, SA-GAAP, IFRS; Knowledge of Public Finance Management Act (PFMA), Treasury Regulations on public entity and other relevant regulations; ERP knowledge on Oracle or SAP or AccPacc or accrual accounting compliant systems and a valid driver's license are essential.

The incumbent will manage the unit to ensure that strategic plan, operational plan, budget and resources are optimally implemented and managed; Ensure implementation of budget guidelines; Consolidate and submit regional budget bids to Head Office; Monitor expenditure against annual cash flow; Prepare in year monitoring with explanation of variances; Review the budget and ensure it is aligned; Ensure shifting of funds; Monitor database of obligatory payments; Prepare audit pack for internal and external audit purposes; Ensure compliance with management accounting policies and practices with applicable GRAP standards, SA-GAAP and IFRS, PFMA, Treasury Regulations; Constitution and other various regulations; Respond on all management accounting internal and external audit queries; Prepare and submit monthly reports; Submit inputs for preparation of Annual Financial Statements.

Preference for the above position will be given to African Male/People with Disability, followed by African Female as at the time of appointment

### **Manager: Risk and Compliance**

**Salary: R733 257.00 – R863 748.00 p.a. inclusive of benefits**

**Location: Limpopo Regional office - Polokwane Ref No: SAS LP02/01/20)**

Candidates should hold a B degree/ related 3 year tertiary qualification, extensive experience in Fraud Prevention & Risk Management, knowledge of Anti- corruption Act/ Strategies, NPA Act Special Investigation Tribunal Act, Public Service Act, SASSA Act, Social Grants processes, Resources Management, research, a valid driver's licence & computer literacy are essential.

The incumbent will be responsible for Management of identified/reported fraud cases investigated, Management of awareness programmes conducted, Management and updating Operational Risk Register, Manage the resources within the Unit, Ensure adherence to Section 57 of the Public Finance Management Act (PFMA, Chapter 6, Part 3)

Limpopo Regional Office: Polokwane: Preference for the above position will be given to African Male/ People with disability, followed by African Female as at the time of appointment.

### **ASSISTANT MANAGER: FINANCIAL ACCOUNTING**

**Salary: R376 596.00 – R443 601.00 p.a. Exclusive benefits**

**Location: Limpopo Regional Office – Polokwane (Ref No: SAS LP03/01/2020)**

Candidates should hold National Diploma, B-Tech, B Com/ B.Compt with Financial, Accounting as a major subject coupled with 3-5 years supervisory experience in the various disciplines related to financial management; Extensive knowledge, experience, interpretation and application of accrual accounting and GRAP standards; Knowledge of Public Finance Management Act (PFMA), Treasury Regulations on public entity and other relevant regulations; ERP knowledge on Oracle or SAP or AccPacc or accrual accounting compliant systems and a valid driver's license are essential.

The incumbent will ensure that operational plan; budget and resources are optimally implemented and managed; Monitor clearing of suspense accounts. Analysis trial balance and reconcile and correct balance sheet accounts; Close all financial accounting modules monthly and assist in preparing audit pack for internal and external audit purposes; Ensure compliance with financial accounting policies and practices with applicable GRAP standards, SA-GAAP and IFRS, PFMA, Treasury Regulations, Constitution and other various regulations; Respond on all financial accounting internal and external audit queries; Prepare and submit monthly reports; Submit inputs for preparation of Annual Financial Statements.

Preference for the above position will be given to African Female/People with Disability, followed by African Male as at the time of appointment

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**ASSISTANT MANAGER: FINANCIAL SERVICES**

**Salary R376 596.00 – R443 601.00 p.a. Exclusive of benefits**

**Location: Waterberg District – Modimolle (REF: SAS LP04/01/2020)**

Candidates should hold National Diploma, B-Tech, B Com/ B Compt with Financial Accounting as a major subject coupled with 3-5 years supervisory experience in the various disciplines relating to financial management. Extensive Knowledge, experience, interpretation and application of accrual accounting and GRAP standards, knowledge of Public Finance Management Act (PFMA), Treasury Regulations on public entity and other relevant regulations, ERP knowledge on Oracle or SAP or AccPacc or Accrual Accounting compliant systems. A Valid driver's licence is essential.

The incumbent will assist with the overall management of the Unit. Provide internal control services. Ensure that Operational Plan, Budget and Resources are optimally implemented and managed. Maintain the Asset register including leases. Ensure creditor's reconciliations are performed and payments to suppliers are made within 30 days. Manage debt management process and checking payroll claims. Prepare monthly reports. Ensure compliance with Financial Accounting policies and practices with applicable GRAP standards, SA-GAAP, IFRS, PFMA, Treasury Regulations and other various legislations.

Preference for the above position will be given to African Male/people with disability, followed by African Female as at the time of appointment

**Assistant Manager: Supply Chain Management (1 posts)**

**Salary: R376 596.00 – R443 601.00 p.a. Exclusive benefits**

**Location: Limpopo Regional Office- Polokwane Local Office (Ref No: SAS LP05/01/20)**

Candidates should hold National Diploma, B-Tech/ Bachelor Degree: Accounting /Purchasing/ Supply Chain Management/ Finance/ Internal Auditing and Cost Management and major subjects must at least include Accounting/ Economics coupled with 3-5 years' experience in the Finance /Accounting /Supply Chain Management field. Computer literacy and a valid driver's licence are essential

Duties: The incumbent will be responsible for Implementing demand plan for financial year, Manage supplier database, Provide internal control services, Provide asset management services, Assist in the management of the resources in the unit, Ensure adherence to Section 57 of the Public Finance Management Act (PMFA, Chapter 6, Part 3)

Limpopo Regional Office - Polokwane: Preference for the above position will be given to African Male/People with disability, followed by African Female as at the time of appointment

**Important notes:** All these positions are advertised with the minimum requirements. Appointments will be subjected to compulsory pre-employment screening in the form of qualification, reference, ITC, criminal checks and compulsory competency assessment (where applicable). It is our intention to promote representivity in terms of race, gender and disability through the filling of this post and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. **Please note:** All SASSA staff are subjected to compulsory security vetting on appointment. Faxed or e-mailed applications will not be accepted. Should candidates wish to apply for more than 1 post, separate application forms should be completed and sent to the relevant SASSA office on or before the **Closing date: 14 February 2020.**

**Applicants interested in applying for these posts should send their applications (CV, recently certified copies of qualifications, driver's license, ID including a fully completed and signed Z83 form) quoting the relevant reference number to the relevant address below:**

<b>Regional Office</b>	<b>Attention:</b> Manager: HCM Ms Sebatloang ME, Private Bag x 9677, Polokwane 0700. <b>Hand delivery:</b> SASSA House, 43 Landros Mare Street, Polokwane, 0700.	<b>Enquiries: Mr Netshifhefe AM</b> <b>Tel:</b> 015 291 7425
<b>Waterberg District</b>	<b>Attention:</b> Manager: HCM Ms Sebatloang ME Private Bag X9677, POLOKWANE, 0700 or <b>Hand Delivery:</b> SASSA HOUSE No-54, Thabo Mbeki Drive, Modimolle, 0510	<b>Enquiry: Ms Mothapo PP</b> <b>Tel:</b> 014 718 3525
<b>Vhembe District</b>	<b>Attention:</b> Manager Admin Support Mr Nkuna YA <b>Hand Delivery:</b> SASSA HOUSE, Thohoyandou P East, Corner Muvhuyu & SASSA Street (Next to P East Soccer Ground) or Private Bag X5023, Thohoyandou, 0950	<b>Enquiry: Ms Sikhwari T</b> <b>Tel:</b> 015 960 3271

**If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.**

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