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at the right time and place. NJALO!*



**EXTERNAL ADVERT (SOWETAN)**

**Manager: Strategic Monitoring (Re-advertisement)**  
**Salary: R 733 257 – R 863 748 p.a. inclusive of benefits**  
**Head Office - Pretoria (Ref No: SAS H/O 20/10/20-48)**

Candidates should hold a B Degree or 3 year tertiary qualification in statistical data analysis coupled with 1-2 years management experience in monitoring and evaluation; Knowledge of survey and administrative data analysis using any of the statistical software package; A valid driver's license are essential.

The candidate will compute statistical reports for strategic monitoring: Develop, manage & update the data on a consolidated matrix of indicators for different stakeholders including a dashboard; Collect, collate, analyse, clean and maintain data storage system for monitoring and evaluation; Manage and maintain a centralized and integrated monitoring and evaluation information system of the reports developed; Review and revise the monitoring system to easily adapt strategic changes in the operating context; Identify performance indicators and develops quality assurance strategies; Analyze survey data to determine the performance and impact of social assistance; Assist with the monitoring and assessment of strategic goals and targets to be achieved and provide advice to promote interventions; Ensure alignment and effectiveness between the different strategic stakeholders responsible for data management and data consumption; Implement strategic priorities and programs; Monitor strategic goals and target; Manage and lead Team; Input into the Unit's Operational Plan; Facilitate implementation of Operational Plan in Sub-Unit (Performance management; Meetings and; Communication; Delivery tracking and contingency planning, Status reporting); Ensure adherence to Section 57 of the Public Finance Management Act (PMFA, Chapter 6, Part3)

**Preference will be given to African Female followed by Person with Disability and White Male, respectively.**

**The application for the above position must be sent to [noahapplications@sassa.gov.za](mailto:noahapplications@sassa.gov.za)**

**Legal Administration Officer (MR-3)**  
**Salary: R 257 073– R 293 940 per annum**  
**(Salary will be determined in accordance with OSD determination)**  
**Head Office – Pretoria (Ref No: SAS H/O 20/10/20-49)**

Candidate should hold an LLB or equivalent legal qualification coupled with 2 years' appropriate post qualification legal experience. Computer literacy and a valid driver's license are essential.

The Candidate will render legal advisory services related to losses, liabilities and legal processes; Conduct research and provide advice on legal matters; Draft contracts and documents pertaining to legal matters; Track and coordinate statistics and progress on litigation; Maintain the litigation database, contract database and legal services risk register.

**Preference will be given to African Male/ Female followed by Indian Female and Indian Male, respectively.**

**The application for the above position must be sent to [tlouapplications@sassa.gov.za](mailto:tlouapplications@sassa.gov.za)**

**Important notes:** All these positions are advertised with the minimum requirements. Appointments will be subjected to compulsory pre-employment screening in the form of qualification, reference, ITC, criminal checks and compulsory competency assessment. It is our intention to promote representivity in terms of race, gender and disability through the filling of this post and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. Please note: All SASSA staff are subjected to compulsory security vetting on appointment. E-mailed applications will be accepted.

**Closing date: 02 November 2020**

Applicants interested in applying for these posts should send their applications (CV) which include ID number, race, gender and covering letter only, quoting the relevant reference number and position name as per the advert to emails indicated on each position. Kindly note that copies of qualification, certificate, ID and driver's license etc, should be submitted upon request. **Enquiries: Mr Tlou Moloto - Tel No: (012) 400 2326 - Mr Lakhikhaya Noah - Tel No: (012) 400 2663**

**If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.**

**Visit us at [www.sassa.gov.za](http://www.sassa.gov.za) or toll free: 0800 60 10 11.**

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