

*paying the right social grant, to the right person,
at the right time and place. NJALO!*



sassa

SOUTH AFRICAN SOCIAL SECURITY AGENCY

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

ADVERT: NORTHERN CAPE

Practitioner: Facilities and Auxiliary Services (Re-advertisement)

Salary: R 316 791 – R 373 167 p.a. exclusive of benefits

Location: Northern Cape Regional Office - Kimberley (Ref No.: SAS 20/02/01)

Requirements: Candidates should hold a B. Degree or 3 year tertiary qualification or equivalent qualification in Building or related field coupled with 2-3 years' experience in the relevant field; Computer literacy and a valid driver's licence are essential.

Duties: Assist in conducting physical infrastructure needs assessments. Assist with acquisition of Local offices and Renewal of Leases; Assist with monitoring of Projects and drafting progress reports; Manage major technical projects, day to day maintenance and repair of buildings; Conduct site inspections and Maintain assets register; manage service level agreements of Lease agreements; Coordinate and monitor payments of monthly rental of offices and municipal services; Conduct OHS inspections in the Region; Supervise, manage performance and development of staff.

The EE target for this position is all races and gender and all applicants are encouraged to apply including those who previously applied

Practitioner: Supply Chain Management

Salary: R 316 791 – R 373 167 p.a. exclusive of benefits

Location: Northern Cape Regional Office - Kimberley (Ref No.: SAS 20/02/02)

Requirements: Candidates should hold National Diploma/ B-Tech/ Bcom with accounting or purchasing or logistics or economics as major subjects coupled with 2 to 3 years' relevant experience; Knowledge, experience, interpretation and application of accrual accounting and GRAP standards will be an added advantage; Knowledge of Public Finance Management Act (PFMA), Treasury Regulations on the public entity and other relevant regulations; knowledge of ERP system such as Oracle or SAP or AccPacc or accrual accounting compliant system is necessary. Computer literacy and a valid driver's licence are prerequisites.

Duties: The incumbent will implement the operational plan of demand and acquisition unit. Invite quotations and tenders as per demand plan; liaise with Service providers in respect of supply and delivery of goods procured; ensure that suppliers are rotated; Receipt all requisitions, purchase orders, blanket purchase agreements. Implement procurement policies and practises with applicable GRAP standards, SA-GAAP and IFRS, PFMA, Treasury Regulations, Constitution, Preferential Procurement Policy Framework Act and other various regulations.

Preference for the above position will be given to People with Disability followed by Coloured Males as at the time of appointment

Important notes: Appointment will be subject to a compulsory pre-employment screening in the form of qualification, references, ITC, and criminal checks. It is our intention to promote representivity in terms of race, gender, disability and youth through the filling of these posts and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) prior to the selection process. The Agency is under no obligation to fill a post after the advertisement thereof. **Please note:** All SASSA staff are subject to compulsory Security Vetting on appointment. No faxed or e-mailed applications will be accepted.

Closing date: 06 March 2020, before 16h00.

If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful

Persons interested in applying for the posts to be considered, should send their applications (CV, recently certified copies of qualifications, Drivers Licence and ID which are not older than 6 months - no copies of certified copies), including a **Fully completed and signed Z83** quoting the relevant reference number to the following address:

Attention: Human Capital Management, Private Bag X6011, Kimberley, 8300

Hand delivery: 95 Du Toitspan Road, Kimberley. Enquiries: Ms Nelisiwe Ntsadu (053) 802 4956

Failure to comply with the above will automatically disqualify candidates.

To view the detailed advert which contains the requirements of the posts, compliance and application process, please visit us at www.sassa.gov.za or toll free: 0800 60 10 11.

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www.sassa.gov.za

SASSA News

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