

*paying the right social grant, to the right person,
at the right time and place. NJALO!*



sassa
SOUTH AFRICAN SOCIAL SECURITY AGENCY

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

EXTERNAL ADVERT

District Manager X5

Salary: R1 057 326 – R1 245 495 p.a. inclusive of benefits

Location: West Rand District Office (Ref: GP 13/02/2022-01)

Location: North Rand District Office (Ref: GP 13/02/2022-02)

Location: Johannesburg District Office (Ref: GP 13/02/2022-03)

Location: OR Tambo District Office – (Ref: EC 13/02/2022-04)

Location: Pietermaritzburg District Office – (Ref: KZN 13/02/2022-05)

Duration: Permanent

Candidates should hold an undergraduate qualification (NQF Level 7) as recognized by SAQA in the relevant field coupled with 5 years' experience at a middle/senior managerial level in the relevant field; certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Knowledge of SASSA's constitutional mandate and relevant policies and legislation; Knowledge of social security management and poverty alleviation matters; Computer literacy and a valid driver's licence are essential. A post graduate qualification (NQF level 08) in the relevant field will be an added advantage.

The candidate will manage the delivery of services pertaining to the grants administration and render support in the District; Support Local Offices in the performance of the delivery of grant administration services; Provide administrative support services to the District Office; Provide leadership in order to enhance the Unit performance and outputs of the Unit; Manage resources and matters pertaining to staff.

West Rand District Office - Preference will be given to African Female / Person with Disability followed by Coloured Male and White Male, respectively.

North Rand District Office- Preference will be given to Coloured Female / Person with Disability followed by African Female and White Male, respectively.

Johannesburg District Office - Preference will be given to coloured Male / Person with Disability followed by African Female and White Male, respectively.

Applications for the above positions in Gauteng: West Rand, North Rand and Johannesburg District must be sent to ApplicationsMau@sassa.gov.za, Enquiries: Ms M Malivha (011) 241 8563

OR Tambo District Office - Preference will be given to African Female followed by African Male and Coloured Male, respectively.

Applications for the above positions in Eastern Cape: OR Tambo District must be sent to ziphhoapplicationsec@sassa.gov.za, Enquiries: Enquiries: Ms Z. Nqowana 043 707 6522 / 6448

Pietermaritzburg District Office - Preference will be given to African Male followed by Coloured Female and Indian Female, respectively.

Applications for the above positions in KwaZulu Natal: Pietermaritzburg District must be sent to applicationsKZN@sassa.gov.za, Enquiries: Mr J Phoseka (033) 846 3456/ 3334/3330

Senior Manager: Beneficiary Maintenance Unit

Location: Gauteng Regional Office (Ref: HO 13/02/2022-06)

Salary: R1 057 326 – R1 245 495 p.a. inclusive of benefits

Candidates should hold an undergraduate qualification (NQF Level 7) as recognized by SAQA in the relevant field coupled with 5 years of experience at a middle/senior managerial level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Knowledge of SASSA's constitutional mandate and relevant policies and legislation; knowledge of social security management and poverty alleviation matters; computer literacy and a drivers licence are essential. A post graduate qualification (NQF level 08) in the relevant field will be an added advantage.

The candidate will provide strategic guidance and coordinate grant reviews and quality assurance functions, provide strategic guidance and coordinate business administration systems wrt grants administration, Provide leadership in order to enhance the Unit performance and outputs of the Unit and Manage resources and matters pertaining to staff.

Preference will be given to Coloured Female / People with Disability followed by African Female and White Female, respectively.

Applications for the above positions in Gauteng Regional Office must be sent to ApplicationsMau@sassa.gov.za

Senior Manager: Fraud and Corruption Investigations

Salary: R1 057 326- R1 245 495 p.a. inclusive of benefits

Location: Head Office - Pretoria (Ref: HO 13/02/2022-07)

The candidates should hold an undergraduate qualification (NQF Level 7) as recognized by SAQA coupled with 5 years' experience at a middle/senior management level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; the incumbent must have a broader understanding of the Public Services Management Framework as well the SASSA Act; Computer literacy and a valid driver's licence are essential. Experience in dealing with forensic matters will be an added advantage.

The candidate will facilitate and undertake investigations of fraud and corruption. Manage and undertake prevention, detection, investigations and resolution relating to fraud and corruption. Manage and facilitate recovery of debts for social fraud cases. Manage and facilitate disciplinary cases for cases of social grant fraud. Manage and lead team.

Preference will be given to Coloured Male / Coloured Female / White Male / White Female / Person with Disability.

Applications for the above positions in Head Office must be sent to patrickapplications@sassa.gov.za
Mr Patrick Seeletse – 012 400 2188

Senior Manager: Internal Audit (ICT Audit)

Salary: R1 057 326- R1 245 495 p.a. inclusive of benefits

Location: Head Office - Pretoria (Ref: HO 13/02/2022-08)

Candidates should hold an undergraduate qualification (NQF Level 7) in the relevant field as recognized by SAQA coupled with 5 years' experience at a middle/senior management level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; The CISA (Certified Information System Auditor); The CIA (Certified Internal Auditor) qualification will be an added advantage; Knowledge of Team Mate, ACL (Audit Command Language), Barn Owl Software, Computer literacy and a valid driver's licence are essential.

The incumbent will provide Information Technology (IT) internal auditing services within the Agency. Manage the process to develop, implement and maintain IT Internal Audit policies and procedures. Develops a strategy for the efficient and effective completion of special projects through a well-defined scope and fieldwork approach consistent with professional standards. Coordinates the completion of audits in assigned areas with other channel senior management to ensure integration of cross-functional business and information technology processes. Develop and manage the audit plans to identify risks and controls for the determination of the IT audit objectives. Ensure that support services are being provided to the Audit Committee. Formulate, update, and execute on the assigned annual audit plan areas based on an assessment of company goals and objectives relating to IT auditing function. Provide leadership and management of the Unit. Ensure adherence to Section 57 (Responsibilities of other Officials) of the Public Finance Management Act (PFMA, Chapter 6, Part 3). Monitor IT System to determine compliance with standards (IT). Monitor network to detect MIS management, possible fraud, and efficiency. Recommend / promote efficiency practices in processing, capability user interface and security design. Determine where deployed IT solutions add value and are necessary. Provide control advisory services to management to assist in initial design or redesign efforts that improve the control environment. Promote new ideas and new ways of executing projects and internal infrastructure enhancements. Participate in planning and audit scope development as well as coordinate and lead the execution of selected complex technology-related audits supervising other team members and providing coaching where requested. Determine the adequacy and effectiveness of SASSA'S technology and systems control to meet business objectives and customer needs. Provide leadership in order to enhance the Unit performance and outputs of the Unit. Manage resources and matters pertaining to staff

Preference will be given to African Male / White Male / White Female.

The application for the above position must be sent to noahapplications@sassa.gov.za Enquires: Mr Lakhikhaya Noah – 012 400 2146

Important notes: All these positions are advertised with the minimum requirements. Appointments will be subject to a compulsory pre-employment screening in the form of qualification, reference, ITC, criminal checks, technical test and compulsory competency assessment. Candidates applying for Senior Management (SMS) posts, are required to complete a Senior Management pre-entry programme as endorsed by Nation School of Government (NSG). The course is available on this link: <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/> the successful candidate will be required to provide proof of completion of NSG Public Service Senior Management Leadership Programme Certificate for pre-entry into SMS prior to the appointment. It is not required that an applicant submit the pre-entry certificate when applying for the post prior to the closing date. It is our intention to promote representivity in terms of race, gender and disability through the filling of this post and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. Please note that all SASSA staff are subjected to compulsory security vetting on appointment. E-mailed applications will be accepted. **Closing Date: 28 February 2022**

Applicants interested in applying for these posts should send their applications (CV and completed New Z83 form) quoting the relevant reference number and position name as per the advert. The subject heading of the email should indicate the reference number and name of the position you are applying for. Applicants must ensure that they send their application to a correct inbox/email indicated on each position. Applications sent to the incorrect inbox/email will not be considered. Applications should consist of a comprehensive CV (specifying all experience, duties, indicating the respective dates (MM/YY) per position, Identity Number, Race and Gender as well as indicating references with full contact details. Interviews may be conducted via a virtual medium which will be discussed with each shortlisted applicant. Kindly note that copies of qualification, certificate, ID and driver's license etc, should be submitted upon request. Failure to comply with the above requirements may result your application being disqualified.

If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

Visit us at www.sassa.gov.za or toll free: 0800 60 10 11. General Enquiries:

Mr Tlou Moloto - Tel No: (012) 400 2326 or Pamela Tshetu - Tel (012)400 2264

Toll free: 0800 60 10 11
www.sassa.gov.za

SASSA News @OfficialSASSA



social development
Department
Social Development
REPUBLIC OF SOUTH AFRICA

