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at the right time and place. NJALO!*]



sassa
SOUTH AFRICAN SOCIAL SECURITY AGENCY

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

**Mpumalanga
External Advert (Poster)**

Clerk: Supply Chain Management

Salary: R173 703–R204 612 p.a. exclusive of benefits

Location: Clerk: Supply Chain Management: Regional Office: Nelspruit, (Ref No: SAS/MPU/20/01)

Candidates should hold Matric as a minimum requirement coupled with 0 - 1 years working experience; computer literacy and valid driver's license will serve as an added advantage.

The incumbent will be responsible to implement the operation plan of the unit; implement asset policies and practices with applicable GRAP standards; SA-GAAP; PFMA; Treasury Regulations; Constitutions; Preferential Procurement Policy Framework Act and other various regulations; Capture assets procured and other transactions on the system; ensure that the asset of the Region are bar-coded; ensure that the asset information is recorded in the asset register; conduct physical asset verification; assist in identifying assets to be disposed; ensure adherence to Section 57 of the Public Finance Management Act (PMFA, Chapter 6, Part 3)

Clerk: Supply Chain Management: Regional Office, Nelspruit: Preference will be given to African Male followed by Coloured Male and followed by White Male as at the time of appointment

Important notes: All these positions are advertised with the minimum requirements. Appointments will be subjected to compulsory pre-employment screening in the form of qualification, reference, ITC, criminal checks and compulsory competency assessment (where applicable). It is our intention to promote representivity in terms of race, gender and disability through the filling of this post and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. **Please note:** All SASSA staff are subjected to compulsory security vetting on appointment. Faxed or e-mailed applications will not be accepted. Should candidates wish to apply for more than 1 post, separate application forms should be completed and sent to the relevant SASSA office on or before the **Closing date: 25 February 2020.**

Applicants interested in applying for this post should send their applications (CV, certified copies of qualifications, driver's license, ID which are not older than 6 months and a completed and signed Z83 form) quoting the relevant reference number to:

Attention: Manager: HCM, Postal Address: Private Bag X11230, Nelspruit, 1200. Hand delivery: SASSA House, 18 Ferreira Street, Nelspruit, 1200. Enquiries: Ms A Ndlovu on 013 754 9334 or Mr Mahlalela TA at 013 754 9423.

If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

Visit us at www.sassa.gov.za or toll free: 0800 60 10 11

