

## NOTIFICATION OF TENDER ADVERT

**Bid Number:** SASSA: 49-21-CS-GP

**Bid Description:** South African Social Security Agency invites potential service Supply, Installation, Commissioning and Warrantee and Support of Closed – Circuit Television (CCTV), for South African Social security Agency (SASSA) Gauteng Region.

**Name of Institution:** The South African Social Security Agency

Place where goods, works or services are required: SASSA Gauteng District Offices and Local Offices.

**Date Published:** 31 January 2022

**Closing Date / Time:** 14 February 2022

**Enquiries:**

Contact Person: MR MMATHUME NKADIMENG

Email: [Mmathumen@sassa.gov.za](mailto:Mmathumen@sassa.gov.za) <[mailto: Mmathumen@sassa.gov.za](mailto:Mmathumen@sassa.gov.za)>

Telephone number: 011 241 8474 <<tel:011 241 8474>>

Where bid documents can be obtained:

Website: <https://etenders.treasury.gov.za> <<https://etenders.treasury.gov.za>> / [www.sassa.gov.za](http://www.sassa.gov.za) <<http://www.sassa.gov.za>>

**Physical Address:**

Where bids should be delivered:

**Physical Address:**

SASSA Gauteng Regional Office, 28 Harrison Street 11<sup>th</sup> floor, Johannesburg, 2000

**Briefing Session:**

No briefing session will be held due to compliance with the covid-19 regulations.

**Special Conditions:**

None



*[ paying the right social grant, to the right person,  
at the right time and place. NJALO! ]*

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	SASSA: 49-21-CS-GP	CLOSING DATE: 14 February 2021	CLOSING TIME:	11:00 am	
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER(S) FOR SUPPLY, INSTALLATION, COMMISSIONING AND WARRANTY AND SUPPORT OF CLOSED – CIRCUIT TELEVISION (CCTV), FOR SOUTH AFRICAN SOCIAL SECURITY AGENCY (SASSA) GAUTENG REGION.				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
SASSA Gauteng Regional Office: 28 Harrison Street, 11th Floor, Johannesburg, 2000					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Mmathume Nkadineng		CONTACT PERSON	Mr Jerry Ramaphosa	
TELEPHONE NUMBER	011 241 8474		TELEPHONE NUMBER	011 241 8446	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Mmathumen@sassa.gov.za		E-MAIL ADDRESS	JerryR@sassa.gov.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

### PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of bidder.....	Bid number: <b>SASSA: 49-21-CS-GP</b>
Closing Time 11:00	Closing date 14 February 2022

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
-	Required by:	.....	
-	At:	.....	
		.....	
-	Brand and model	.....	
-	Country of origin	.....	
-	Does the offer comply with the specification(s)?		*YES/NO
-	If not to specification, indicate deviation(s)	.....	
-	Period required for delivery	.....	
			*Delivery: Firm/not firm
-	Delivery basis	.....	

**Note:** All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

\*Delete if not applicable



**Supply, Installation, Commissioning and Warrantee and Support of Closed – Circuit Television (CCTV), for South African Social security Agency (SASSA) Gauteng Region.**

## **1. PURPOSE AND BACKGROUND**

### **PURPOSE**

The purpose of this TOR is to invite Suppliers (hereinafter referred to as "bidders") to submit bids to procure, commission and maintain Closed Circuit Television (CCTV) for SASSA at various offices in Gauteng Region. Service providers will be invited to respond to the request, and submit a response to provide CCTV at identified offices.

## **2. BACKGROUND**

2.1. SASSA was established in terms of the South African Social Security Agency Act, 2004 (Act 9 of 2004) to administer social security grants in terms of the Social Assistance Act, 2004 (Act 13 of 2004).

2.2. The Control of Access to Public Premises and Vehicles Act 1985, Act No. 53 of 1985 as amended; the Criminal Procedure Act 1977, Act No. 51 of 1977; the Minimum Information Security Standards (MISS); the Minimum Physical Security Standards (MPSS); the SASSA Security Policy and various other legislations that regulate security within the Organs of State, prescribe the implementation of security measures as the most crucial in protecting assets of the state and ensuring business continuity.

2.3. SASSA Gauteng Region is currently structured as follows:

2.3.1. Regional Office (1):

2.3.2. District Offices (5);

2.3.3. Local Offices (40);

2.3.4. Service Points; and (9)

2.3.5. Record Management Centre (1).

## **3. LEGAL REQUIREMENTS.**

3.1. The contract shall in all respects be construed in accordance with the laws of the Republic of South Africa and any disputes that may arise between the bidder(s) and SASSA in regard to the contract shall be settled within the courts of the Republic of South Africa.

**3.2. Bidder(s) must comply, but not limited to, with the following relevant legislation:**

3.2.1. The Private Security Industry Regulation Act, 2001 (Act no. 56 of 2001);

3.2.2. The Private Security Industry Regulations, 2002 dated 14 February 2002;

3.2.3. Compensation for Occupational Injuries and Diseases Act, 1993 (Act no.103 of 1993);

3.2.4. The Occupational Health and Safety Act, 1993 (Act no. 85 of 1993);

3.2.5. The Criminal Procedure Act, 1977 (Act no. 51 of 1977)

3.2.6. The Firearms Control Act, 2000 (Act no. 60 of 2000);

3.2.7. The Control of Access to Public Premises and Vehicles Act, 1985 (Act no. 53 of 1985);

3.2.8. The Unemployment Insurance Act, 2001 (Act no. 63 of 2001);

3.2.9. National Treasury Implementation Guide – Preferential Procurement Regulations, 2017.

3.3. Should any of the above be amended or replaced, such replacement or amendment should be adhered to.

3.4. All bidder(s) must be registered with/in the following:

3.4.1. Private Security Industry Regulatory Authority (PSIRA),

3.4.2. Central Supplier Database (CSD),

3.4.3. Compensation for Occupational Injuries and Diseases Act (COIDA)

3.4.4. Unemployment Insurance Fund (UIF).

**4. CONFIDENTIALITY.**

4.1. The bidder(s) should ensure that SASSA's interests are served at all times during the contract period. Any information gained by the bidder(s) during the course of the contract must be kept in strict confidence and may not be used without the written permission of SASSA.

## **5. BID CONDITIONS**

- 5.1. SASSA reserves the right to cancel the contract forthwith and to terminate the services of the bidder(s) without prior notice to do so if the bidder(s) becomes unable for any reason whatsoever to implement any terms of the contract due to causes within his/her control or delay without proper cause, proof of which shall rest on the successful bidder(s). In such an event, the bidder(s) shall, when called to do so, hand over to SASSA all documents which are related to the contract.
- 5.2. SASSA shall not accept any responsibility for accounts/expenses incurred by the bidder(s) that was not agreed upon by the contracting parties.
- 5.3. The bidder(s) undertakes to make the relevant provisions of this agreement known to all members of the personnel provided in terms hereof as soon as is practically possible before the commencement of this agreement.
- 5.4. The bidder(s) shall notify SASSA in writing of any change of address within five days hereof.
- 5.5. The bidder(s) shall be responsible for all transport costs incurred during the installation and maintenance of CCTV.
- 5.6. SASSA reserves the right to inspect the services rendered by the bidder(s) at any time, in order to ensure that the service is rendered in accordance with the conditions of contract and the site specification.
- 5.7. The norms and quality of the services rendered must be in accordance with the acceptable standards of the security industry.
- 5.8. The bidder(s) shall take all possible steps to ensure that the contract and the intended execution take place.
- 5.9. Bidders must also outline the activities that will be undertaken in order to implement and manage the relevant COVID-19 protocols as well as the risks associated herewith.
- 5.10. SASSA reserves the right to conduct security background checks in respect of the recommended bidder(s) and its directors or members as well as registered security officers by the State Security Agency (SSA). Appointment of successful bidder(s) will be subject to positive background checks.



5.11. The successful bidder(s) will enter into a Service level Agreement (SLA) with SASSA.

5.12. SASSA reserves the right to negotiate price(s) with the successful bidder(s).

## **6. PUBLIC LIABILITY**

6.1. The bidder(s) indemnifies SASSA from any claim from a third party and all costs or legal expenses with regard to such a claim for loss or damage resulting from the death, injury or ailment of any person, or the damage of property of the bidder or any other person that may result from or be related to the execution of this contract.

6.2. The bidder(s) will be held responsible for any damage or theft by their employees or due to their negligence whether in the normal execution of their duties or otherwise and a claim for indemnification can accordingly be imposed by SASSA against the bidder. SASSA reserves the right to claim for damages against the bidder arising out of negligence and/or poor performance by the bidder or its employees.

6.3. Bidder(s) should have public liability insurance with not less than R 5 million cover or a letter from the insurer indicating intention to take up cover at the time of submitting the bid documents.

6.4. In the case of the loss or damage to property resulting from providing service, the bidder(s) undertakes to repair/rectify the damage immediately after the notification by Security Management in the Agency. If the bidder(s) fails to act after such notification, SASSA will rectify the damages and the costs will be recovered from the bidder(s).

## **7. EVALUATION OF PROPOSALS**

The proposals will be evaluated in line with the following criteria:

7.1. Following the declaration by the President of the Republic of South Africa, of COVID-19 as a national disaster in which the President encouraged social distancing and discourages gatherings; there will be no briefing session held in relation to this specific tender.

## 7.2. STAGE ONE

7.2.1. The proposals shall be evaluated in accordance with the 80/20 principle.

### **PHASE ONE: ADMINISTRATIVE COMPLIANCE**

Bidder(s) should submit the following documents:

Phase One - Administrative Compliance	
1.	Proof of registration with CIPC
2.	A certified copy of the company registration certification with Private Security Industry Regulatory Authority (PSIRA )
3.	A certified copy of the company's directors registration with PSIRA
4.	A certified copy of the identity documents of all the Directors / members
5.	Proof of registration with National Treasury Central Supplier Database (CSD)
6.	Tax compliance status PIN
7.	SBD forms fully completed and signed by the bidder
8.	Original Equipment Manufacturer (OEM) or Original Software Manufacturer (OSM) letter.

## PHASE TWO– FUNTIONALITY

Bidder(s) will be evaluated in the following manner:

- 1) Poor, 2) Average, 3) Good, 4) Very good, 5) Excellent.

NO	Phase Two – Functionality Criteria	Weight																																				
1	<p><b>(a) Experience: Values of the security services projects (Installation of CCTV Systems) not older than five (5) years.</b></p> <table> <tr> <th>Values of Contracts</th><th>Score</th><th></th></tr> <tr> <td>R 1 – R 1 000 000</td><td>1</td><td></td></tr> <tr> <td>R 1 000 001 – R 2 000 000</td><td>2</td><td></td></tr> <tr> <td>R 2 000 001 – R 3 000 000</td><td>3</td><td>20</td></tr> <tr> <td>R 3 000 001 – R 4 000 000</td><td>4</td><td></td></tr> <tr> <td>R 4 000 001 and above</td><td>5</td><td></td></tr> </table> <p><b>(b) Experience: Number of security services projects (Installation of CCTV Systems) not older than five (5) years.</b></p> <table> <tr> <th>Number of Contracts</th><th>Score</th><th></th></tr> <tr> <td>1 to 2 projects</td><td>1</td><td></td></tr> <tr> <td>3 to 4 projects</td><td>2</td><td></td></tr> <tr> <td>5 to 6 projects</td><td>3</td><td>20</td></tr> <tr> <td>7 to 8 projects</td><td>4</td><td></td></tr> <tr> <td>9 and more projects</td><td>5</td><td></td></tr> </table> <p>Bidder should provide/attach a table outlining current and previous clients in government, State-Owned Entities and Private Entities reflecting names and contact details of client(s), the types of services rendered, start, end dates and the values of the contracts.</p> <p>Bidder should provide or attach award letters/contracts/purchase orders in respect of each of the contracts reflected in table (a) above. Such award letters from the clients must reflect names and contact details of client(s); the types of services rendered, start, end dates and values of the contracts as signed by the client.</p>	Values of Contracts	Score		R 1 – R 1 000 000	1		R 1 000 001 – R 2 000 000	2		R 2 000 001 – R 3 000 000	3	20	R 3 000 001 – R 4 000 000	4		R 4 000 001 and above	5		Number of Contracts	Score		1 to 2 projects	1		3 to 4 projects	2		5 to 6 projects	3	20	7 to 8 projects	4		9 and more projects	5		40
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9 and more projects	5																																					

3	<p><b>Project Implementation Plan:</b></p> <p>Comprehensive Project Implementation Plan</p> <p>The Comprehensive Project Implementation Plan must cover the following:</p> <table><tr><td><b>PLAN</b></td><td><b>SCORE</b></td></tr><tr><td>• Installation Plan</td><td>30</td></tr></table> <p>Bidders must submit proposal of the installed equipments reflecting the following:</p> <ul style="list-style-type: none"><li>• Guarantee on the newly installed equipment's and services (To run concurrently)</li><li>• Warranty on equipment and installations (To run concurrently)</li></ul> <table><tr><td><b>PLAN</b></td><td><b>SCORE</b></td></tr><tr><td>Training plan</td><td>30</td></tr></table> <p>The bidder must demonstrate how he/she will provide a thorough training to the identified users and support to the users in all offices after the installation of the system</p>	<b>PLAN</b>	<b>SCORE</b>	• Installation Plan	30	<b>PLAN</b>	<b>SCORE</b>	Training plan	30	60
<b>PLAN</b>	<b>SCORE</b>									
• Installation Plan	30									
<b>PLAN</b>	<b>SCORE</b>									
Training plan	30									
	<b>TOTAL</b>	100								
	<b>Bidder(s) who misrepresents themselves in the bidding documents shall be eliminated for further evaluation.</b>									

**N.B Bidders must score a minimum of 70 points on functionality. Bidders who score less than 70 points for functionality shall be disqualified and shall not be subjected to further evaluation.**

## STAGE TWO: PRICE AND PREFERENCE

The 80/20 preference points system will apply in the evaluation of proposals submitted.

<b>Price and Preference</b>	<b>100</b>
<b>Price</b>	<b>80</b>
<b>BBBEE Status level of contribution</b>	<b>20</b>

- (a) Points awarded for BBBEE Status level of contribution will be evaluated for preference as follows:

In terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, preference points must be awarded to a service provider for attaining the BBBEE status level of contribution in accordance with the table below:

<b>BBBEE Status level of Contributor</b>	<b>Number of Points (80/20 system)</b>
<b>1</b>	<b>20</b>
<b>2</b>	<b>18</b>
<b>3</b>	<b>14</b>
<b>4</b>	<b>12</b>
<b>5</b>	<b>8</b>
<b>6</b>	<b>6</b>
<b>7</b>	<b>4</b>
<b>8</b>	<b>2</b>
<b>Non-compliant contributor</b>	<b>0</b>

- (b) Bidder(s) must submit a BBBEE Verification Certificate from a verification agency accredited by the South African National Accreditation System (SANAS), or sworn affidavit signed by the EME representative and attested by a Commissioner of Oaths, together with the bid. Failure to submit will be interpreted to mean that preference points for BBBEE status level of contribution are not claimed.

## 8. SCOPE OF WORK

- (a) Offer CCTV monitoring and recording capabilities at the sites mentioned on Table below; and
- (b) Offer maintenance and support of the implemented solution; and
- (c) Offer administration and first line support training.

### **LIST OF IDENTIFIED GAUTENG DISTRICTS AND LOCAL OFFICES**

<b>ACTIVITY</b>	<b>OFFICE NAME</b>	<b>ADRESS</b>	<b>SIZE</b>
New installation and maintainance of CCTV camera systems	Gauteng Regional Office	28 Harrison Street, JHB	1377m <sup>2</sup>
<b>JOHANNESBURG METRO DISTRICT</b>			
New installation and maintainance of CCTV camera systems	Soweto (Maponya Mall) Local Office	Maponya Shopping Mall, Old Potchefstroom RD, Pimville, Soweto	566m <sup>2</sup>
	Orlando West Local Office	Orland West Administration Block, 8299 Pela Street, Orlando West	50m <sup>2</sup>
	Ennerdale Local Office	Southern Metropolitan Local Council Office, Cnr Archillers & Olympus Street	60m <sup>2</sup>
	Orange Farm Local Office	Municipal Offices Ext 4	250m <sup>2</sup>
	Chiawelo Service Office	Chiawelo Municipal Offices	60m <sup>2</sup>
	Eldorado Local Office	Southern Metropolitan Offices cnr Archillers & Olimpus Street	80m <sup>2</sup>
<b>NORTH-RAND DISTRICT</b>			
New installation and maintainance of CCTV camera systems	Bronkhorspruit Local Office	Farmbel Building, Kruger Street, Bronkhorspruit, 1020	336m <sup>2</sup>

	Soshanguve Local Office	NAFCOC Building - Soshanguve	497m <sup>2</sup>
<b>EKURHULENI DISTRICT</b>			
New installation and maintenance of CCTV camera systems	Germiston District & Local Office	40 Catlin Street Germiston	1.5m <sup>2</sup>
	Nigel Service Point	25 Breytenbach Street, Nigel	290m <sup>2</sup>
	Tembisa (Winnie Mandela) Local Office	9044 Margaret Zuma Street, Winnie Mandela, Tembisa	250m <sup>2</sup>
	Vosloorus Local Office	C Block, Social Service Centre, Cnr Ditshego & Hatting Drive, Vosloorus	297m <sup>2</sup>
	Thokoza Local Office	1 Khumalo Street Thokoza	239m <sup>2</sup>
<b>WEST RAND DISTRICT</b>			
New installation and maintenance of CCTV camera systems	Krugersdorp Local Office	Cnr Kruger & Von Brandis Street, Krugersdorp	710m <sup>2</sup>
	Fochville Local Office	29 President Street Fochville (Old FNB Building)	200m <sup>2</sup>
<b>SEDIBENG DISTRICT</b>			
New installation and maintenance of CCTV camera systems	District Office (Vereeniging)	5 Grey Street, Vereeniging	485m <sup>2</sup>
	Meyerton Service Point	Cnr Gallock and Lock Street, Meyerton	457m <sup>2</sup>

## 9. REQUIREMENTS

### PRODUCT/ SERVICE / SOLUTION REQUIREMENTS

The following equipments are needed at the different sites:

Goods/Service description	Qty
<b>Gauteng Regional Office</b>	
HD TVi Bullet camera	0
Dome TVi camera	12
24" inch screen	2
16 Channel DVR	3
Onsite training for 6 users	6

Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

<b>Goods/Service description</b>	<b>Qty</b>
<b>Soshanguve Local Office</b>	
HD Tvi Bullet camera	6
HD Tvi Dome camera	20
24" inch screen	2
32 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

<b>Goods/Service description</b>	<b>Qty</b>
<b>Krugersdorp Local Office</b>	
HD TVi Bullet camera	4
Dome TVi camera	16
24" inch screen	2
32 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1



<b>Goods/Service description</b>	<b>Qty</b>
<b>Orange Farm Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	10
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

<b>Goods/Service description</b>	<b>Qty</b>
<b>Ennerdale Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	8
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

<b>Goods/Service description</b>	<b>Qty</b>
<b>Soweto (Maponya Mall) Local Office</b>	
HD TVi Bullet camera	3
Dome TVi camera	12
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1

Network layout of the camera solution	1
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Goods/Service description	Qty
<b>Fochville Local Office</b>	
HD TVi Bullet camera	4
Dome TVi camera	10
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Vosloorus Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	10
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Vereeniging District Office</b>	
HD TVi Bullet camera	4
Dome TVi camera	7
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1

Network layout of the camera solution	1
---------------------------------------	---

Goods/Service description	Qty
<b>Bronkhorspruit Local Office</b>	
HD TVi Bullet camera	4
Dome TVi camera	8
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Orlando West Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	8
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Nigel Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	6
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1

Network layout of the camera solution	1
---------------------------------------	---

<b>Goods/Service description</b>	<b>Qty</b>
<b>Germiston District &amp; Local Office</b>	
HD TVi Bullet camera	10
Dome TVi camera	22
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

<b>Goods/Service description</b>	<b>Qty</b>
<b>Meyerton Local Office</b>	
HD TVi Bullet camera	4
Dome TVi camera	8
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

<b>Goods/Service description</b>	<b>Qty</b>
<b>Tembisa (Winnie Mandela) Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	10
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1

Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Eldorado Park Local Office</b>	
HD TVi Bullet camera	4
Dome TVi camera	6
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Thokoza Local Office</b>	
HD TVi Bullet camera	6
Dome TVi camera	10
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

Goods/Service description	Qty
<b>Chiawelo Service Office</b>	
HD TVi Bullet camera	3

Dome TVi camera	7
24" inch screen	2
16 Channel DVR	1
Onsite training for 6 users	6
Backup software to be included	1
Removal and packaging of existing CCTV solution(dismantling) if it exists	1
Network layout of the camera solution	1

## **10. BID AWARD & CONTRACT**

10.1 The contract will be concluded between SASSA and the successful service provider(s).

10.2 SASSA reserves the right to award the bid to one or more service providers.

10.3 SASSA reserves the right to award the bid in whole or only partial

10.4 SASSA reserves the right to reduce / increase the required goods during the contract period.

## **11. Liability**

11.1.1 The service provider indemnifies SASSA from any claim from a third party and all costs or legal expenses with regard to such a claim for loss or damage resulting from the death, injury or ailment of any person, or the damage of property of the service provider or any other person that may result from, or be related to the execution of this contract.

11.2.2 The service provider will be held responsible for any damage or theft by his employees or due to their negligence whether in the normal execution of their duties or otherwise and a claim for indemnification can accordingly be imposed by SASSA against the service provider.

11.2.3 In the case of damages to property resulting from providing the service, the service provider undertakes to rectify/repair the damage immediately after notification by the Security Management in the Agency.

If the service provider fails to act after notification, SASSA will rectify the damages at will and costs will be recovered from the service provider.

11.2.4 The Agency reserves the right to claim for damages against the Service Provider arising out of negligence and/or poor performance by the Service Provider.

### **11.3 Termination and Withdrawal**

11.3.1 The contract will be terminated immediately should the successful bidder no longer qualify as service provider in terms of the PSIRA Act, 2001 (Act 56 of 2001) or CIPC.

11.3.2 SASSA reserves the right to cancel the contract forthwith and to terminate the services of the successful bidder without prior notice, if the successful bidder becomes unable for any reason whatsoever to implement any terms of the contract due to causes within his/her control or delay without proper cause, proof of which shall rest on the successful bidder. In such an event, the successful bidder shall, when called to do so, hand over to the Agency all documents which are related to the contract.

11.3.3 Should SASSA property or any part(s) of SASSA property be damaged or destroyed, SASSA will, in its discretion determine which part(s) of the property will no longer be bound by the stipulations of this agreement and no claim for indemnification in favour of one party against the other shall result from there.

11.3.4 In respect of the remaining part(s) of the premises, which will still be used, the stipulations of this agreement will remain in force, but the contract amount will be reduced with a relevant sum as mutually agreed to, as of the date of such change. If the damaged property is repaired, SASSA can request the service provider to complete the installations.

### **11.4 Guarantee and Service**

11.4.1 The successful bidder must guarantee a 12 months warranty and service from the date of delivery to site, and successful commissioning of the unit.

11.4.2 During the period of guarantee, the successful bidder shall, at his own expense, carry out all necessary repair work, including material and labour, (excluding work required due to damage by others) in order to maintain the unit in a working condition.

- 11.4.3 The successful bidder shall, during the period of guarantee, repair the equipment to the satisfaction of the Agency, within 24 hours after the notification of the fault.

### **11.5 Bid Pricing Schedule**

**Note:** Bidders must complete the bid pricing schedule in the Excel spread sheet format provided and include this as part of submission (see Annexure A).

## **11. GENERAL CONDITIONS**

- 12.1 The successful bidder will be required to provide service in a courteous and professional manner.
- 12.2 The successful bidder must ensure that all staff working under this contract are in good health and pose no risk to any SASSA employees.
- 12.3 The successful bidder will comply with SASSA security emergency policies, procedures and regulations.
- 12.4 The Agency will not accept any responsibility for accounts/expenses incurred by the service provider that was not agreed upon by the contracting parties.

## **12. MONITORING AND EVALUATION**

Monitoring and evaluation of this service will be undertaken by Security Management, Local Office Managers and Admin Support Managers at district offices, as well as by the Service Provider on a daily basis (during the installation process).

## **13. ABBREVIATIONS**

<b>Abbreviation</b>	<b>Description / Explanation</b>
<b>TOR</b>	<b>Terms of reference</b>
<b>UIF</b>	<b>Unemployment Insurance Fund</b>
<b>COIDA</b>	<b>Compensation For Occupational Injuries and Diseases ACT</b>
<b>PSIRA</b>	<b>Private Security Industry Regulatory Authority</b>
<b>PPPFA</b>	<b>Preferential Procurement Policy Framework Act</b>
<b>CCTV</b>	<b>Closed Circuit Television</b>
<b>NVR</b>	<b>Network Video Recorder</b>
<b>GB</b>	<b>Gigabyte</b>
<b>mm</b>	<b>Millimetre</b>
<b>CAT6</b>	<b>CAT6 means CAT6 Typically, CAT6 claims to: double transmission frequency from 250MHz to 500MHz or even 550MHz; be equipped with a grounded foil shielding that helps data</b>



m	transmission reach up to 10 Ggabit Ethernet; and
RJ45	extend to a maximum length of 1500 meters
OEM	Meter
CSD	Registered Jack 45
BBEEE	Original Equipment Manufacturer
	National Treasury Central Supplier Database
	Broad-based Black Economic Empowerment

## 14. SUBMISSION OF BIDS

### 14.1. Address of the Region where bids should be submitted:

#### 14.1.1. Gauteng

28 Harrison Street 11<sup>th</sup> floor from 08:00 to 17:00  
Johannesburg, 2000

### 14.2. The following contact details in respect of enquiries will apply:

#### a) Technical enquiries

Name of Region	Contact Number	Contact Person	Email Address
Gauteng	011241 8446/ 8300	Mr. Jerry Ramaphosa	<a href="mailto:JerryR@sassa.gov.za">JerryR@sassa.gov.za</a>

#### b) Supply Chain Management

Name of Region	Contact Number	Contact Person	Email Address
Gauteng	011241 8474	Mr. Mmathume Nkadimeng	<a href="mailto:Mmathumen@sassa.gov.za">Mmathumen@sassa.gov.za</a>

## **SBD 4**

### **DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
  - 2.1 Full Name of bidder or his or her representative: .....
  - 2.2 Identity Number:.....
  - 2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>, member):  
.....
  - 2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:  
.....
  - 2.5 Tax Reference Number: .....
  - 2.6 VAT Registration Number: .....
  - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

<sup>1</sup>"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

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<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....  
Name of state institution at which you or the person connected to the bidder is employed : .....  
Position occupied in the state institution: .....

Any other particulars:

.....  
.....  
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attach proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....  
.....  
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

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2.9.1 If so, furnish particulars.

.....  
.....  
.....

2.10 Are you, or any person connected with the bidder,  
aware of any relationship (family, friend, other) between  
any other bidder and any person employed by the state  
who may be involved with the evaluation and or adjudication  
of this bid?

YES/NO

2.10.1 If so, furnish particulars.

.....  
.....  
.....

2.11 Do you or any of the directors / trustees / shareholders / members  
of the company have any interest in any other related companies  
whether or not they are bidding for this contract?

YES/NO

2.11.1 If so, furnish particulars:

.....  
.....  
.....

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number

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**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS  
DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

November 2011

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## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated below R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

### 2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

**or**

**90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
------------------------------------	---------------------------------	---------------------------------

1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

## 5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

## 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

## 7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		



Any QSE

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name ..... of  
company/firm:.....

8.2 VAT ..... registration  
number:.....

8.3 Company ..... registration  
number:.....

**8.4 TYPE OF COMPANY/ FIRM**

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....  
.....  
.....  
.....

**8.6 COMPANY CLASSIFICATION**

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

**WITNESSES**

1. ....
2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).  The Database of Restricted Suppliers now resides on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

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4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**SBD 8**

### **CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION  
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,  
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION  
PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js365bW

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**SOUTH AFRICAN SOCIAL SECURITY AGENCY- SASSA**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

**Stamp out social grants fraud and corruption**  
**Call 0800 60 10 11 / 0800 701 701**

**SOUTH AFRICAN SOCIAL SECURITY AGENCY- SASSA**

**SBD 9**

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD 9**

**Stamp out social grants fraud and corruption**  
**Call 0800 60 10 11 / 0800 701 701**

**SOUTH AFRICAN SOCIAL SECURITY AGENCY- SASSA**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

Js914w 2

Stamp out social grants fraud and corruption  
Call 0800 60 10 11 / 0800 701 701

**SOUTH AFRICAN SOCIAL SECURITY AGENCY- SASSA**



ANNEXTURE A SOSHANGUVE

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	4	R -	R -
2	Dome TV/ camera	each	16	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	2	R -	R -
5	HDMI to HDMI Cable	each	40	R -	R -
6	32 Channel DVR	each	1	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	Material			R -	R -
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ45+ Power	metre	500	R -	R -
18	1.5 Cat5e cable	metre	20	R -	R -
19	<b>Additional</b>			R -	R -
20	Labour	Sum	1	R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum	1	R -	R -
<b>TOTAL BID PRICE (EXCL VAT)</b>					<b>R -</b>
<b>VAT (@15%)</b>					<b>R -</b>
<b>TOTAL BID PRICE (INCL VAT)</b>					<b>R -</b>

ANNEXTURE A KRUGERSDORP

Tender No	
CSD Number	
Bidder Name	



sassa  
SOUTH AFRICAN SECURITIES AND EXCHANGE AUTHORITY

1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
(b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.

- (c) The price must include all including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	4	R	-
2	Dome TV/ camera	each	16	R	-
3	24" inch screen	each	2	R	-
4	Screen Wall Mount Bracket	each	2	R	-
5	HDMI to HDMI Cable 20m	each	40	R	-
6	32 Channel DVR	each	1	R	-
7	Hard Drives for 90 Days Recording	each	1	R	-
8	Onsite training for 6 users	each	6	R	-
11	Material				
12	CAT6 Cable	metre	40	R	-
13	BNC Connector	each	40	R	-
14	BNC Boot	each	40	R	-
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500	R	-
18	Cabletyre	metre	20	R	-
19	Additional				
20	Labour	Sum	1	R	-
21	Sundry Installation Material	Sum	1	R	-
22	Health and Safety	Sum	1	R	-
23	Travel	Sum	1	R	-
TOTAL BID PRICE (EXCL VAT)					R
VAT @15%					R
TOTAL BID PRICE (INCL VAT)					R

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my own	Name	Capacity
	Signature (above)	Date

**ANNEXTURE A ORANGE FARM**

Tender No	
CSD Number	
Bidder Name	

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost, including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and substance and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	6	R -	R -
2	Dome TV/ camera	each	10	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	1	R -	R -
5	HDMI to HDMI Cable 20m	each	40	R -	R -
6	32 Channel DVR	each	1	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	<b>Material</b>				
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RU59+ Power	metre	500	R -	R -
18	Cabtyre	metre	20	R -	R -
19	<b>Additional</b>				
20	Labour	Sum	1	R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum	1	R -	R -
<b>TOTAL BID PRICE (EXCL VAT)</b>					<b>R -</b>
<b>VAT (@15%)</b>					<b>R -</b>
<b>TOTAL BID PRICE (INCL VAT)</b>					<b>R -</b>

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my			Name	Capacity
			Signature (above)	Date

ANNEXTURE A ENNERDALE

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
(b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
(c) The price must include all including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV Bullet camera	each	6 R	-	R -
2	Dome TV camera	each	8 R	-	R -
3	24" inch screen	each	2 R	-	R -
4	Screen Wall Mount Bracket	each	1 R	-	R -
5	HDMI to HDMI Cable 20m	each	40 R	-	R -
6	32 Channel DVR	each	1 R	-	R -
7	Hard Drives for 90 Days Recording	each	1 R	-	R -
8	Onsite training for 6 users	each	6 R	-	R -
11	Material			-	R -
12	CAT6 Cable	metre	40 R	-	R -
13	BNC Connector	each	40 R	-	R -
14	BNC Boot	each	40 R	-	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500 R	-	R -
18	Cabletye	metre	20 R	-	R -
19	Additional			-	R -
20	Labour	Sum	1 R	-	R -
21	Sundry Installation Material	Sum	1 R	-	R -
22	Health and Safety	Sum	1 R	-	R -
23	Travel	Sum	1 R	-	R -
TOTAL BID PRICE (EXCL VAT)					R -
VAT (@15%)					R -
TOTAL BID PRICE (INCL VAT)					R -

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my own

Name	Capacity
Signature (above)	Date

ANNEXTURE A. SOWETO (MAPONYA )

Tender No	
CSD Number	
Bidder Name	



sassa

1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
(b) Unit and line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
(c) The price must include all , including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and substance and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	3	R -	R -
2	Dome TV/ camera	each	12	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	1	R -	R -
5	HDMI to HDMI Cable 20m	each	40	R -	R -
6	32 Channel DVR	each	1	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	Material			R -	R -
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500	R -	R -
18	Cabletyre	metre	20	R -	R -
19	Additional			R -	R -
20	Labour	Sum	1	R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum	1	R -	R -
TOTAL BID PRICE (EXCL VAT)					R -
VAT (@15%)					R -
TOTAL BID PRICE (INCL VAT)					R -

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my	Name	Capacity
	Signature (above)	Date

ANNEXTURE A FOCHVILLE

Tender No	
CSD Number	
Bidder Name	

1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
(b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
(c) The price must include all including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	4	R	-
2	Dome TV camera	each	10	R	-
3	24" inch screen	each	2	R	-
4	Screen Wall Mount Bracket	each	1	R	-
5	HDMI to HDMI Cable 20m	each	40	R	-
6	32 Channel DVR	each	2	R	-
7	Hard Drives for 90 Days Recording	each	1	R	-
8	Onsite training for 6 users	each	6	R	-
11	Material				
12	CAT6 Cable	metre	40	R	-
13	BNC Connector	each	40	R	-
14	BNC Boot	each	40	R	-
15	12V DC Jack (camera connector for power)	each	20	-	-
16	16 port PSU 18 Amp power supplier + battery	each	2	-	-
17	RS9+ Power	metre	500	R	-
18	Cable/ye	metre	20	R	-
19	Additional				
20	Labour	Sum	1	R	-
21	Sundry/ Installation Material	Sum	1	R	-
22	Health and Safety	Sum	1	R	-
23	Travel	Sum	1	R	-
TOTAL BID PRICE (EXCL VAT)					R
VAT (@15%)					R
TOTAL BID PRICE (INCL VAT)					R

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes, omissions, omissions, errors or calculations will be at my own

Name	Capacity
Signature (above)	Date

ANNEXTURE A VOSIDORUS

Tender No	
CSD Number	
Bidder Name	

1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost, including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	6 R	-	R -
2	Dome TV camera	each	10 R	-	R -
3	24" inch screen	each	2 R	-	R -
4	Screen Wall Mount Bracket	each	1 R	-	R -
5	HDMI to HDMI Cable 20m	each	40 R	-	R -
6	32 Channel DVR	each	2 R	-	R -
7	Hard Drives for 90 Days Recording	each	1 R	-	R -
8	Onsite training for 6 users	each	6 R	-	R -
11	Material			-	R -
12	CAT6 Cable	metre	40 R	-	R -
13	BNC Connector	each	40 R	-	R -
14	BNC Boot	each	40 R	-	R -
15	12V DC Jack (camera connector for power)	each	20	-	-
16	16 port PSU 18 Amp power supplier + battery	each	2	-	-
17	RS9+ Power	metre	500 R	-	R -
18	Cabtyre	metre	20 R	-	R -
19	Additional			-	R -
20	Labour	Sum	1 R	-	R -
21	Sundry Installation Material	Sum	1 R	-	R -
22	Health and Safety	Sum	1 R	-	R -
23	Travel	Sum	1 R	-	R -
TOTAL BID PRICE (EXCL VAT)					R -
VAT (@15%)					R -
TOTAL BID PRICE (INCL VAT)					R -

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes, regarding price(s), rate(s) or calculations will be at my own		Name	Capacity
		Signature (above)	Date



**sassa**  
SOUTH AFRICAN SOCIAL ASSISTANCE

# ANNEXTURE A VERREINIGING DISTRICT



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

Tender No	
CSD Number	
Bidder Name	

## 1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	4	R -	R -
2	Dome TV camera	each	7	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	1	R -	R -
5	HDMI to HDMI Cable 20m	each	40	R -	R -
6	32 Channel DVR	each	2	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	<b>Material</b>				
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500	R -	R -
18	Cabletyre	metre	20	R -	R -
19	<b>Additional</b>				
20	Labour	Sum	1	R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum	1	R -	R -
<b>TOTAL BID PRICE (EXCL VAT)</b>					<b>R -</b>



# ANNEXTURE A BRONKHORSPRUIT

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

## 1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost , including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	4	R -	R -
2	Dome TV/ camera	each	8	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	1	R -	R -
5	HDMI to HDMI Cable 20m	each	40	R -	R -
6	32 Channel DVR	each	2	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	<b>Material</b>				
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500	R -	R -
18	Cabtyre	metre	20	R -	R -
19	<b>Additional</b>				
20	Labour	Sum	1	R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum	1	R -	R -
<b>TOTAL BID PRICE (EXCL VAT)</b>					R -
<b>VAT (@15%)</b>					R -
<b>TOTAL BID PRICE (INCL VAT)</b>					R -

# ANNEXTURE A ORLANDO WEST

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

## 1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost, including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	6 R	-	R
2	Dome TVI camera	each	8 R	-	R
3	24" inch screen	each	2 R	-	R
4	Screen Wall Mount Bracket	each	1 R	-	R
5	HDMI to HDMI Cable 20m	each	40 R	-	R
6	32 Channel DVR	each	2 R	-	R
7	Hard Drives for 90 Days Recording	each	1 R	-	R
8	Onsite training for 6 users	each	6 R	-	R
11	Material				
12	CAT6 Cable	metre	40 R	-	R
13	BNC Connector	each	40 R	-	R
14	BNC Boot	each	40 R	-	R
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RS9+ Power	metre	500 R	-	R
18	Cabtyre	metre	20 R	-	R
19	Additional				
20	Labour	Sum	1 R	-	R
21	Sundry Installation Material	Sum	1 R	-	R
22	Health and Safety	Sum	1 R	-	R
23	Travel	Sum	1 R	-	R
TOTAL BID PRICE (EXCL VAT)					R
VAT (@15%)					R
TOTAL BID PRICE (INCL VAT)					R

**ANNEXTURE A NIGEL**

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost , including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	6	R -	R -
2	Dome TVI camera	each	6	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	1	R -	R -
5	HDMI to HDMI Cable 20m	each	40	R -	R -
6	32 Channel DVR	each	2	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	Material			R -	R -
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RI59+ Power	metre	500	R -	R -
18	Cabtyre	metre	20	R -	R -
19	Additional			R -	R -
20	Labour	Sum	1	R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum	1	R -	R -
<b>TOTAL BID PRICE (EXCL VAT)</b>					<b>R -</b>
<b>VAT (@15%)</b>					<b>R -</b>
<b>TOTAL BID PRICE (INCL VAT)</b>					<b>R -</b>

ANNEXTURE A GERMISTON DISTRICT & LOCAL OFFICE

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIETY OF SURVEYING ENGINEERS

1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
(b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
(c) The price must include all , including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	10	R	-
2	Dome TV camera	each	22	R	-
3	24" Inch screen	each	2	R	-
4	Screen Wall Mount Bracket	each	1	R	-
5	HDMI to HDMI Cable 20m	each	40	R	-
6	32 Channel DVR	each	2	R	-
7	Hard Drives for 90 Days Recording	each	1	R	-
8	Onsite training for 6 users	each	6	R	-
11	Material				
12	CAT6 Cable	metre	40	R	-
13	BNC Connector	each	40	R	-
14	BNC Boot	each	40	R	-
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RS59+ Power	metre	500	R	-
18	Cabletyre	metre	20	R	-
19	Additional				
20	Labour	Sum	1	R	-
21	Sundry Installation Material	Sum	1	R	-
22	Health and Safety	Sum	1	R	-
23	Travel	Sum	1	R	-
TOTAL BID PRICE (EXCL VAT)					R
VAT (@15%)					R
TOTAL BID PRICE (INCL VAT)					R

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my	Name	Capacity
	Signature (above)	Date

ANNEXTURE A MEYERTON

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SECURE SUPPLY AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
(b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
(c) The price must include all including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	4 R	-	R
2	DomeTV camera	each	8 R	-	R
3	24" Inch screen	each	2 R	-	R
4	Screen Wall Mount Bracket	each	1 R	-	R
5	HDMI to HDMI Cable 20m	each	40 R	-	R
6	32 Channel DVR	each	2 R	-	R
7	Hard Drives for 90 Days Recording	each	1 R	-	R
8	Onsite training for 6 users	each	6 R	-	R
11	Material				
12	CAT6 Cable	metre	40 R	-	R
13	BNC Connector	each	40 R	-	R
14	BNC Boot	each	40 R	-	R
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500 R	-	R
18	Cabletye	metre	20 R	-	R
19	Additional				
20	Labour	Sum	1 R	-	R
21	Sundry Installation Material	Sum	1 R	-	R
22	Health and Safety	Sum	1 R	-	R
23	Travel	Sum	1 R	-	R
TOTAL BID PRICE (EXCL VAT)					R
VAT (@15%)					R
TOTAL BID PRICE (INCL VAT)					R

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my own	Name	Capacity
	Signature (above)	Date

ANNEXTURE A WINNIE (TEMBISA)

Tender No	
CSD Number	
Bidder Name	



sassa

1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all, including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	6	R -	R -
2	Dome TVI camera	each	10	R -	R -
3	24" inch screen	each	2	R -	R -
4	Screen Wall Mount Bracket	each	1	R -	R -
5	HDMI to HDMI Cable 20m	each	40	R -	R -
6	32 Channel DVR	each	2	R -	R -
7	Hard Drives for 90 Days Recording	each	1	R -	R -
8	Onsite training for 6 users	each	6	R -	R -
11	Material			R -	R -
12	CAT6 Cable	metre	40	R -	R -
13	BNC Connector	each	40	R -	R -
14	BNC Boot	each	40	R -	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500	R -	R -
18	Cabtyre	metre	20	R -	R -
19	Additional			R -	R -
20	Labour			R -	R -
21	Sundry Installation Material	Sum	1	R -	R -
22	Health and Safety	Sum	1	R -	R -
23	Travel	Sum		R -	R -
TOTAL BID PRICE (EXCL VAT)			1		R -
VAT (@15%)					R -
TOTAL BID PRICE (INCL VAT)					R -

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes, omissions and/or errors in calculations will be at my

Name	Capacity
Signature (above)	Date

ANNEXTURE A ELDORADO PARK

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SECURITIES AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	4	R -	-
2	Dome TV camera	each	6	R -	-
3	24" inch screen	each	2	R -	-
4	Screen Wall Mount Bracket	each	1	R -	-
5	HDMI to HDMI Cable 20m	each	40	R -	-
6	32 Channel DVR	each	2	R -	-
7	Hard Drives for 90 Days Recording	each	1	R -	-
8	Onsite training for 6 users	each	6	R -	-
11	Material				
12	CAT6 Cable	metre	40	R -	-
13	BNC Connector	each	40	R -	-
14	BNC Boot	each	40	R -	-
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500	R -	-
18	Cabletyre	metre	20	R -	-
19	Additional			R -	-
20	Labour	Sum		1 R	-
21	Sundry Installation Material	Sum		1 R	-
22	Health and Safety	Sum		1 R	-
23	Travel	Sum		1 R	-
TOTAL BID PRICE (EXCL VAT)				R	-
VAT (@15%)				R	-
TOTAL BID PRICE (INCL VAT)				R	-

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my		Name	Capacity
		Signature (above)	Date

ANNEXTURE A THOKOZA

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SPECIAL SECURITY AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost, including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	6 R	-	R -
2	Dome TV camera	each	10 R	-	R -
3	24" inch screen	each	2 R	-	R -
4	Screen Wall Mount Bracket	each	1 R	-	R -
5	HDMI to HDMI Cable 20m	each	40 R	-	R -
6	32 Channel DVR	each	2 R	-	R -
7	Hard Drives for 90 Days Recording	each	1 R	-	R -
8	Onsite training for 6 users	each	6 R	-	R -
11	Material			-	R -
12	CAT6 Cable	metre	40 R	-	R -
13	BNC Connector	each	40 R	-	R -
14	BNC Boot	each	40 R	-	R -
15	12V DC Jack (camera connector for power)	each	20		
16	16 port PSU 18 Amp power supplier + battery	each	2		
17	RJ59+ Power	metre	500 R	-	R -
18	Cabtyre	metre	20 R	-	R -
19	Additional			-	R -
20	Labour	Sum		1 R	R -
21	Sundry Installation Material	Sum		1 R	R -
22	Health and Safety	Sum		1 R	R -
23	Travel	Sum		1 R	R -
TOTAL BID PRICE (EXCL VAT)					R -
VAT (@15%)					R -
TOTAL BID PRICE (INCL VAT)					R -

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my	
Name	Capacity
Signature (above)	Date



## ANNEXTURE A CHIAWELO

Tender No	
CSD Number	
Bidder Name	



# sassa

## 1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TV/ Bullet camera	each	3 R	-	R
2	Dome TV camera	each	7 R	-	R
3	24" inch screen	each	2 R	-	R
4	Screen Wall Mount Bracket	each	1 R	-	R
5	HDMI to HDMI Cable 20m	each	40 R	-	R
6	32 Channel DVR	each	2 R	-	R
7	Hard Drives for 90 Days Recording	each	1 R	-	R
8	Onsite training for 6 users	each	6 R	-	R
11	Material				
12	CAT6 Cable	metre	40 R	-	R
13	BNC Connector	each	40 R	-	R
14	BNC Boot	each	40 R	-	R
15	12V DC Jack (camera connector for power)	each	20	-	-
16	16 port PSU 18 Amp power supplier + battery	each	2	-	-
17	RS59+ Power	metre	500 R	-	R
18	Cabbye	metre	20 R	-	R
19	Additional				
20	Labour	Sum	1 R	-	R
21	Sundry Installation Material	Sum	1 R	-	R
22	Health and Safety	Sum	1 R	-	R
23	Travel	Sum	1 R	-	R
TOTAL BID PRICE (EXCL VAT)					R
VAT (@15%)					R
TOTAL BID PRICE (INCL VAT)					R

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my

Name	Capacity
Signature (above)	Date

ANNEXTURE A REGIONAL OFFICE

Tender No	
CSD Number	
Bidder Name	



**sassa**  
SOUTH AFRICAN SOCIAL SECURITY AGENCY

**1. INSTRUCTION FOR COMPLETING THE PRICING SCHEDULE**

- (a) Bidder must complete/enter **YELLOW** cells only  
 (b) Unit and Line prices must be VAT EXCLUSIVE and in South African Rand (ZAR) currency.  
 (c) The price must include all cost, including all applicable taxes, duty fees, logistics/delivery, storage, labour, overtime and subsistence and travel

Item No	Goods/Service description	Unit of measure	Qty	Unit Price (Excl VAT)	Total
1	HD TVI Bullet camera	each	0 R	-	R -
2	Dome TVI camera	each	12 R	-	R -
3	24" inch screen	each	2 R	-	R -
4	Screen Wall Mount Bracket	each	1 R	-	R -
5	HDMI to HDMI Cable 20m	each	40 R	-	R -
6	32 Channel DVR	each	2 R	-	R -
7	Hard Drives for 90 Days Recording	each	1 R	-	R -
8	Onsite training for 6 users	each	6 R	-	R -
11	Material		R	-	R -
12	CAT6 Cable	metre	40 R	-	R -
13	BNC Connector	each	40 R	-	R -
14	BNC Boot	each	40 R	-	R -
15	12V DC Jack (camera connector for power)	each	20	-	-
16	16 port PSU 18 Amp power supplier + battery	each	2	-	-
17	RS59+ Power	metre	500 R	-	R -
18	Cabtyre	metre	20 R	-	R -
19	Additional		R	-	R -
20	Labour	Sum	1 R	-	R -
21	Sundry Installation Material	Sum	1 R	-	R -
22	Health and Safety	Sum	1 R	-	R -
23	Travel	Sum	1 R	-	R -
TOTAL BID PRICE (EXCL VAT)					R -
VAT (@15%)					R -
TOTAL BID PRICE (INCL VAT)					R -

I, the bidder, confirm that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) or rate(s) cover all my obligations and I accept that any mistakes regarding price(s), rate(s) or calculations will be at my own		Name	Capacity
		Signature (above)	Date

## **Annexure A**

# **GOVERNMENT PROCUREMENT GENERAL CONDITIONS OF CONTRACT**

### **NOTES**

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

## **TABLE OF CLAUSES**

1.	Definitions
2.	Application
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5.	Use of contract documents and information; inspection
6.	Patent rights
7.	Performance security
8.	Inspections, tests and analysis
9.	Packing
10.	Delivery and documents
11.	Insurance
12.	Transportation
13.	Incidental services
14.	Spare parts
15.	Warranty
16.	Payment
17.	Prices
18.	Contract amendments
19.	Assignment
20.	Subcontracts
21.	Delays in the supplier's performance
22.	Penalties
23.	Termination for default
24.	Dumping and countervailing duties
25.	Force Majeure
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27.	Settlement of disputes
28.	Limitation of liability
29.	Governing language
30.	Applicable law
31.	Notices
32.	Taxes and duties
33.	National Industrial Participation Programme (NIPP)

## **General Conditions of Contract**

### **1. Definitions**

1. The following terms shall be interpreted as indicated:
  - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
  - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
  - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
  - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
  - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
  - 1.7 "Day" means calendar day.
  - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
  - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
  - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
  - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
  - 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.

Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

- |  |  |
|--|--|
| <b>2. Application</b>  | <p>2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.</p> <p>2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.</p> <p>2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.</p>   |
| <b>3. General</b>  | <p>3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.</p> <p>3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from <a href="http://www.treasury.gov.za">www.treasury.gov.za</a></p>  |
| <b>4. Standards</b>  | <p>4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.</p>  |
| <b>5. Use of contract documents and information; inspection.</b> | <p>5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.</p> <p>5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.</p> <p>5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.</p> <p>5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.</p> |
| <b>6. Patent rights</b>  | <p>6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.</p>   |
| <b>7. Performance security</b>                                   | <p>7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.</p>   |

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

**8. Inspections,  
tests and  
analyses**

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with



supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

**9. Packing**

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

**10. Delivery and documents**

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

**11. Insurance**

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

**12. Transportation**

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

**13. Incidental services**

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
  - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
  - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
  - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts
  - 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
    - (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
    - (b) in the event of termination of production of the spare parts:
      - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
      - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty
  - 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
  - 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
  - 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
  - 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
  - 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

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| <b>16. Payment</b>                              | <p>16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.</p> <p>16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.</p> <p>16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.</p> <p>16.4 Payment will be made in Rand unless otherwise stipulated in SCC.</p>  |
| <b>17. Prices</b>                               | <p>17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.</p>   |
| <b>18. Contract amendments</b>                  | <p>18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.</p>  |
| <b>19. Assignment</b>                           | <p>19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.</p>  |
| <b>20. Subcontracts</b>                         | <p>20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.</p>  |
| <b>21. Delays in the supplier's performance</b> | <p>21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.</p> <p>21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.</p> <p>21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.</p> <p>21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.</p> |

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## **22. Penalties**

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

## **23. Termination for default**

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard

the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

#### **24. Anti-dumping and countervailing duties and rights**

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

#### **25. Force Majeure**

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security,

damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

**26. Termination  
for insolvency**

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

**27. Settlement of  
Disputes**

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
  - (b) the purchaser shall pay the supplier any monies due the supplier.

**28. Limitation of  
liability**

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.