



sassa

SOUTH AFRICAN SOCIAL SECURITY AGENCY

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at the right time and place. NJALO!*]

TERMS OF REFERENCE

SUPPLY OF Facial Recognition and Webcams

Table of Contents

SECTION 1 – GENERAL INFORMATION	3
1. Purpose of the Specification	3
2. Bid Enquiries.....	3
3. Submission of Bids	3
SECTION 2 – EVALUATION CRITERIA	4
Pricing	5
3. Bid Conditions	5
4. Delivery Address	6
SECTION 2 – DETAILED SPECIFICATIONS AND REQUIREMENT	8

SECTION 1 – GENERAL INFORMATION

1. Purpose of the Specification

The purpose of this document is to invite prospective suppliers to submit a firm, fixed price proposal for the **supply of Facial Recognition Software and webcams as per the specification below.**

2. Bid Enquiries

All questions to be made to FacialRecog2021@sassa.gov.za five days after the advert and answer will be sent after three days thereof. **Only email enquiries will be accepted. No meetings or telephonic enquiries will be entertained with regards to this Bid**

It is important to note that for all questions you need to:

- Ensure that you add the Bid Ref# in the subject line of your e-mail
- The company's name, contact and telephone number is clearly stated
- The question is clear and concise
- Where applicable, reference be made to specific points within this Bid
- All questions to be made by cut-off date and time as stated in the Invitation to Bid.
- Submitting of questions on the date of Closure will not result in the extension of the Bid closing date and time

3. Submission of Bids

3.1. All responses must be sealed and clearly marked as follows:

Name of Bidder
Bid Ref#

3.2. Responses must be hand delivered to the below address:

SASSA HOUSE
501 Prodinsa Building
Cnr Steve Biko and Pretorius streets
Arcadia, Pretoria

3.3. Responses to be directly inserted into the Tender Box located at the above mentioned office

3.4. The Agency shall not be held accountable, nor will it consider any entries where Bid Documents were not directly inserted into the Tender Box before the closing date and time and was instead handed over to an individual.

SECTION 2 – EVALUATION CRITERIA

1. ADMINISTRATIVE RESPONSIVENESS

Bidders are required to fully complete the following:

- Companies must submit CSD reports
- Provide Tax compliance status Pin
- SBD Forms

NB: Failure to comply and submit the above may disqualify the bidder's proposal.

2. BID EVALUATION

2.1. The bid proposals shall be evaluated in accordance with **80/20** preference system as contemplated in the Preferential Procurement Policy Framework Act.

2.2. The bid proposals shall be evaluated as follows:

- 2.2.1. Mandatory compliance checklist (see attached as Annexure A));
- 2.2.2. Price and BBEE status level contributor.

MANDATORY REQUIREMENTS

- Bidders must comply and fully complete Annexure A and provide Fact Sheet/Brochure of product proposed by the bidder.
- Bidders to provide Price quotation as per the specification.

NB: Failure to submit will disqualify the bidder's proposal.

PRICE AND B-BEE STATUS LEVEL CONTRIBUTOR

CRITERIA	WEIGHT
Price	80
B-BBEE Status level contributor	20
Total	100

NB: All bids will be evaluated in terms of 80/ 20 principle.

Calculation of points for B-BBEE status level of contributor

Points must be awarded to a bidder for attaining the B-BBEE status level Points for B-BBEE Status level of contributor must be awarded in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

NB: Failure to submit a certificate from accredited verification agency substantiating the B-BBEE status level of contribution or is a non-compliant contributor, such bidder shall score 0 points.

Pricing

- 2.3. The quoted price must be in rand value and inclusive of VAT and must be fixed until the delivery and payment.
- 2.4. The quoted price must include license/product fee + 3 years support & maintenance that expires at 31 March 2024
- 2.5. Quotation must specify and be aligned with the SASSA specification.

3. Bid Conditions

- 3.1. The Bidder, its offices, agents, employees and consultants shall hold in confidence any information and /or materials identified as proprietary and/or confidential to the Agency or to any third party to which the Bidder may have access to in the course of performing its obligations in terms of this Bid.
- 3.2. The Bidder shall not disclose or authorise disclosure to others, or use for its own benefit, such confidential information and/or materials without the express written consent of the Agency or the affected third party owner.
- 3.3. The Agency further reserves the right to:
 - Not award the bid to any Service Provider
 - Cancel the bid
 - Partially award the Bid
 - Negotiate price with the successful bidder

- 3.4. Delivery of goods to be done on or before 3 weeks after receiving of the official purchase order
- 3.5. This Bid is further governed by the National Treasury General conditions of contract. This document may further be viewed at:
<http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/default.aspx>

4. Delivery Address

- 4.1. Goods to be delivered to the following address:
SASSA HOUSE
501 Prodinsa Building
Cnr Steve Biko and Pretorius streets
Arcadia, Pretoria



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SECTION 2 – DETAILED SPECIFICATIONS AND REQUIREMENT

#	Feature	Description	Component Type	Component	Quantity
1	Physical token issued to the user	This is the smartcard issued to the user after successful enrolment	Smartcard	JavaCard Specification: <ul style="list-style-type: none"> • v11.1 bi-modal face + finger MMoC library • FABKEY ID: 0x03 • PATCH ID: 0x63 • TARGET ID: 0x01 (smartmx) • MASK ID: 0x3B (59) • CUSTOM MASK: 00000000 • MASK NAME: NX212A • FUSE STATE: fused • ROM INFO: 476E9F • COMBO NAME: smartmx-m3B.03.63-NX212A • FIPS MODE: DISABLED 	100
2	Facial template enrolment to card	This feature to capture a Facial template and write it to card during enrolment	License	<ul style="list-style-type: none"> • Neurotech Face Client License – per seat (user) 	120
3	Facial match-on-card	This feature to match a given facial template, to the facial template written to the card during enrolment	SDK	<ul style="list-style-type: none"> • Neurotech MMOC SDK v11.2 (Mega matcher on card SDK v11.2 or newer) 	1
4	1to many identification based on a given facial template, and 1-1 identity verification	This feature to enable identification of a person based on a facial template, or verification of a person 's	License	<ul style="list-style-type: none"> • Neurotech MegaMatcher Standard SDK – Face Matching Component. 	7 (Dev, QA, Prod , DR)

	based on a facial template	identity based on a facial template			
5	Capturing of facial images	This feature to gather the facial images needed to generate the facial template.	Hardware (Camera)	<ul style="list-style-type: none"> • USB Web Camera 	100

WebCam Specifications	
•	Photos: Up to 5 megapixels
•	Hi-Speed USB 2.0 certified
•	HD video capture: Up to 1280 X 720 pixels
•	Built-in mic with noise reduction
•	Universal clip that fits laptops, LCD monitors
•	Pan, tilt, and zoom controls
•	Video and photo capture
•	Face tracking
•	Motion detection